

# COMMUNITY GARDEN



Did you know that the North Shepparton Community and Learning Centre has a community garden?

- Need to do a little bit of light exercise?
- Enjoy eating fresh chemical free vegetables?

If you who would like to potter around and help to maintain our vegetable garden just pop into 58 Olympic Ave between 9.00am to 3.00pm weekdays and enjoy some gardening. You are more than welcome to take some of the vegetables home with you.

Do you:

- Enjoy spending time outdoors?
- Like to potter around in a garden but don't have one of your own?

# GOULBURN VALLEY MOBILE LIBRARY



The Goulburn Valley Mobile Library will be at the North Shepparton Community Learning Centre.

### Membership

Free Membership is available to all permanent residents

Identification with current address is required

Books can be borrowed for up to one month. CD's and DVD's are for two weeks only

For an online catalogue, to see what books you have on loan, to place a reservation, or renew items log onto the GV Regional Library website, [www.gvrlc.vic.gov.au](http://www.gvrlc.vic.gov.au)

**Date:** Every second Monday from 9.15 to 11.00am (except public holidays)

# SOCIAL GROUPS



### Cuppa and Chat

A social group talking over the week's activities, playing cards, games and walking. All new faces and suggestions are most welcomed.

**Date:** Every Monday (except school holidays)

**Time:** 10.00am to 12.00 noon

**Cost:** \$1 per person

### Northenders Womens Group

A Group for women of all ages to come along and socialize and have a cuppa with others in a relaxed environment.

**Date:** Every Thursday (summer time only)

**Time:** 7.00 pm to 9.00pm

**Cost:** Free



### Walking Group

Tired of walking by yourself? Need more motivation to get out there and start? Would like to meet new people?

Then why not come along for some gentle, fun exercise with a supportive group.

Group meets up at North Shepparton Community & Learning Centre at 58 Olympic Ave, Shepparton.

**Date:** Every Monday (excluding school holidays)

**Time:** 9.30am to 10.30am

**Cost:** Free

# USE OF FACILITIES



### Photocopying

20¢ A4 single side; 30¢ A4 double side; 40¢ A3 double side; 30¢ A3 single side

### Laminating

\$3.00 A3 size; \$2.00 A4 size

### Binding

\$2.00 A4 Size

### Internet and Computer usage

Internet and Computers are available for personal use to type letters, resume etc.

**Cost:** Free internet usage, 10 cents each sheet printed

Please Book In Advance

### Fax

\$2.00 per Fax.

### Phone Calls

50¢ Cost of a local call  
Mobile/STD calls are unavailable

### Room Hire

The North Shepparton Community & Learning Centre has rooms that may be booked for meetings, social groups or functions. All rooms have a booking fee. For more information please call (03) 5821 5770

# YOU ARE INVITED!



You are invited to our annual Xmas BBQ!

**Where:** NSCLC, 58 Olympic Avenue, Shepparton

**When:** Thursday 17th December 2009

**Time:** 5:00 to 7:30pm

**Cost:** Gold coin donation (optional)

RSVP by December 14 for catering purposes

For the children and young at heart Santa may be making an appearance again this year...

We hope to see you all here!



# SN Weekly

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Phone: 5820 3222

## NORTH SHEPPARTON COMMUNITY & LEARNING CENTRE



the building of the hub was on schedule for the centre's 17 casual and permanent part-time staff to move in around May.

"Currently the community and learning centre includes the three houses (in Olympic Ave), vacation care at Gowrie St and the Centre Rd housing flats so the idea of moving to the hub will be for us all to be under the one roof which will make it so much easier," Debbie said.

"Over the years there have been a lot of changes in the area and within the centre itself... although we will be a main provider, the hub is going to included other programs which will mean better service and access for the community; it's an exciting change."

The centre, which is a Registered Training Organisation (RTO), childcare service

and neighbourhood house, is welcoming new and old clients to join them in the move to the hub.

"There will be a lot on offer, we ourselves



offer anything from support services to certificates," Debbie said.

Certificate III and Diploma in Children's Services, first aid, education for adults, business, food and computers are among programs offered at the centre.

In its almost 30 years, the North Shepparton Community & Learning Centre has seen many changes.

During the early days, the centre moved from Packham St to its current location in Olympic Ave where more recently in particular, a range of programs have been included to better service the needs of the north Shepparton community and its surrounds.

Next year will see a further expansion of services and perhaps the biggest change

in the history of the Community & Learning Centre.

Relocating to Parkside Dve, the centre will become part of a wider North Shepparton Community Hub.

The hub, currently under construction, will offer a central location for a number of community activities, new facilities for the North Shepparton Community & Learning Centre and meeting space for a number of service providers.

Centre manager Debbie Orlandi said

# CHILD CARE

### Vacation Care

A two week program full of fun activities & excursions for Primary school aged children during the Victorian school holiday period.

**Date:** Monday to Friday (During Victorian School Holidays)

**Time:** 8.00am to 6.00pm

**Venue:** Gowrie Street Primary School Hall

**Cost:** \$1.42 to \$35.00 per day (Assistance available through Centrelink)

**Contact:** (03) 5821 5770 or 0428 354 459 to book

These are registered children's services

### Occasional Care

Take a break while your child enjoys a safe & stimulating environment for children from the ages of 0-6 years.

Parents are welcome to stay!

**Date:** Every Tuesday (except Victorian school holidays)

**Time:** 9.30am to 12.30pm

**Venue:** Patricia Smith Children's Centre Occasional Care room

**Cost:** \$10.00 per session or (\$8.50 pension card only)

**Contact:** (03) 5821 5770 or 0428 354 459 to book



58 Olympic Ave, Shepparton, 3630 • PO Box 4020 Shepparton, 3632 • Ph (03) 5821 5770  
Fax (03) 5831 5181 • Office Hours Monday-Friday 9am-3pm • Email [nsclc@mcmmedia.com.au](mailto:nsclc@mcmmedia.com.au)  
ABN 69 172 874 155

# CHILDRENS SERVICES



## Certificate III in Children's Services CHC30708

This certificate is nationally accredited and provides you with training required to work as a Family Day Carer, Child Care Assistant, Out of School Hours Care Assistant, Nanny or anyone caring for infants and children up to 12 years of age.

This course offers graduates training to be able to work or who are interested in the children services industry.

Successful completion of this course provides students the skills to the Diploma in Children's Services.

**Date:** Wednesdays & Fridays

**Time:** 9.00 am to 2.30pm (Except Victorian School Holidays)

**Cost:** Full fee \$972.60, Concession fee \$363.60

Please note that fees include police check and Level 2 first aid

Class starting February 2010

# EDUCATION FOR ADULTS



## Certificate of General Education for Adults

This course consists of numeracy and literacy and is designed for both adults and youth wanting to improve their literacy and numeracy skills.

This course provides experience in a range of skills needed for:

- Participation in the workplace
- Access to further study and training
- Independent self expression and critical thinking

### Course in Initial General Education for Adults 21770VIC

**Cost:** Full fee \$311.00, Concession fee \$80.00

### Certificate I in General Education for Adults (Introductory) 21771VIC

**Cost:** Full fee \$419.00, Concession fee \$80.00

### Certificate I in General Education for Adults 21772VIC

**Cost:** Full fee \$419.00, Concession fee \$80.00

### Certificate II in General Education for Adults 21773VIC

**Cost:** Full fee \$385.00, Concession fee \$100.00

### Certificate III in General Education for Adults 21774VIC

**Cost:** Full fee \$320.00, Concession fee \$100.00

**Date:** Monday, Tuesday and Wednesday (Except Victorian School Holidays)

**Time:** 9.00am to 3.00pm

Enrollments now being taken for 2010



# BUSINESS

## Introduction to Business

Introduction to Business is a short course designed to assist people in learning skills that will be used in the day to day running of the workplace. It will provide participants with a pathway to further study in Certificate I and II in Business.

The course will include the following units:

### Participate in the OH&S process

**Date:** Expressions of interest now being taken for 2010

**Time:** 9.30am to 1.30pm

### Use business equipment & Resources

**Date:** Expressions of interest now being taken for 2010

**Time:** 6.30 to 9.00pm

**Cost:** Full fee \$73.20, Concession fee \$55.00 (Work books are included in the cost of fees)

It is practically orientated, providing working knowledge of the general office skills required in every office environment.

This Certificate provides students with pathways into future employment in the administrative sector or leads on to further study.

**Date:** Monday and Thursday (Except Victorian School Holidays)

**Cost:** Full fee \$240.00, Concession fee \$135.00

## Certificate II in Business

The Certificate II in Business Administration (BSB 20107) is a nationally accredited course that provides training in administration, clerical, technology and financial skills.

It is practically orientated, providing working knowledge of the general office skills required in every office environment.

This certificate provides students with pathways into future employment in the administrative sector or leads onto further study.

**Date:** Tuesday and Friday (Except Victorian School Holidays), courses starting April 2010

**Cost:** Full fee \$432.00, Concession fee \$145.00

An information session for those interested in enrolling in these courses is being held on Monday November 9 2009, 11.30am to 1.30pm



# FOOD

## Food Handlers Level I

This is a nationally accredited course has been designed for people involved in food preparation and provides basic hygiene principles for all food handlers. Involves the successful completion of the following units:

- Follow Workplace Hygiene Procedure THHGHS01B
- Follow Basic Food Safety Practices HLTF57A

**Date:** Expressions of interest are now being taken for term 1, 2010

**Time:** 9.00am to 1.00pm

**Cost:** \$85.00

**Time:** 9.00am to 4.00pm

**Duration:** 7.5 hours

**Cost:** \$185.00

## Not Just Cooking

This course is for anyone wanting to learn basic, nutritious and budget friendly cooking.

- Learn how to create meals which are cheap and nutritious,
- Learn how to live and shop on a budget,
- Learn basic language & literacy skills

And much more!!!!

Tuesday of every month the class will be cooking and eating a meal together.

A great way to meet and have a chat with new people, catch up with old friends, have lots of laughs and a nice meal as well.

**Date:** to be advised for 2010

**Time:** 10.30am to 1.30pm

**Cost:** Full fee \$109.00, Concession fee \$60.00

**Duration:** 15 Weeks

# FIRST AID



## Level 2 First Aid HLTFA301B

This is a short course designed to develop the knowledge and skills to provide basic first aid and manage the casualty(s) and the incident.

This unit covers the application of skills and knowledge in an emergency in the workplace or home where first aid treatment options are applied. It is about assessing the situation, providing first aid to the casualty, coordinating first aid until arrival of medical assistance, communicating details of the incident to others involved in treatment, and evaluating the incident after the event to learn from the situation activities.

**Cost:** \$170.00

Includes Epi-pen training

## Level 3 First Aid HLTFA402B

You will be able to provide advanced first aid response, life support, management of casualty(s), the incident and other first aiders as well as support to other providers. Competency includes Advanced Resuscitation techniques, AED, oxygen administration and anaphylaxis management.

This unit covers the application of skills and knowledge in an emergency in the workplace or home where first aid treatment options are applied.

**Cost:** \$225.00

## Emergency Asthma Management 21386VIC

This course provides the knowledge and skills to enable people to identify asthma signs and symptoms and provide the emergency management for a person suffering from an asthma attack. Pos-

session of a Statement of Attainment permits the holder to apply for a Bronchodilator Accreditation Number (BAN) to keep asthma medication in a first aid kit and administer the medication.

**Cost:** \$60.00

## First Aid Management of Anaphylaxis 21659VIC

This will provide training in the recognition and emergency management of allergic reactions and anaphylaxis. This training includes the use and administration of Epi Pen®.

**Cost:** \$60.00

## Updates and combined courses are also offered

### Epi Pen and Asthma Management

**Cost:** \$110.00

### CPR Update

**Cost:** \$55.00

### Level 2 First Aid, Epi Pen and Asthma Management

**Cost:** \$220.00

### Level 2 First Aid Update

**Cost:** \$120.00



# COMPUTERS

## Beginners Computer Class runs for 9 weeks

Learn the basics of your computer in a smaller class environment.

Course will cover topics such as;

Turning on/off the computer; Navigate and manipulate desktop; Organise files; Print information; Workspace safety; Identify and develop keyboard skills

**Date:** Thursday March 11 to May 20 2010

**Time:** 9.30 am to 1.00 pm

**Cost:** Full fee \$65.00, Concession fee \$50.00

## Intermediate Computers Class runs for 10 weeks

This course offers day sessions and provides students with the knowledge of using Microsoft Office 2007, including Microsoft Word and Excel

**Date:** 15th April- 3rd June 2010

**Time:** 5.30 to 8.30pm

**Cost:** Full fee \$63.00, Concession fee \$50.00

## Microsoft Excell 2007

Basic computer awareness, keyboard and mouse skills are essential

By the end of this class students will be able to create & store the following:

A worksheet; Use time saving features such as, Auto Sum & Auto Fill; Create Formulas; Customise Worksheets; Produce & Format Charts.

**Date:** Monday August 9 to 30, 2010

**Time:** 9.30 am to 3.30 pm

**Cost:** Full fee \$72.00, Concession fee \$32.00

**Duration:** 6 weeks

August 9 will be available as an expression of interest.

## Microsoft Powerpoint 2007

Basic computer awareness, keyboard and mouse skills are essential.

By the end of this class students will be able to complete the following:

Recognising components of the Powerpoint screen; View & Create a presentation; Present a slide show; Add text, objects & photographs to a slide show; Use Powerpoint design themes; and much more!

**Date:** Expressions of interest now being taken for 2010

**Time:** 9.30am to 1.30pm

**Cost:** Full fee \$62.00, Concession fee \$50.00

**Duration:** 5 weeks

## Microsoft Publisher 2007

Basic computer awareness, keyboard and mouse skills are essential.

By the end of this class students will be able to create the following:

Calendars, flyers, letterheads, business cards, envelopes, newsletters, mail merge, and much more!

**Date:** March 1 to 22, 2010

**Time:** 9.00am to 3.00pm

**Cost:** Full fee \$66.00, Concession fee \$50.00

**Duration:** 4 Weeks

## Vista

Learn how to use the new operating system Vista, which has replaced earlier versions of Windows

In this course you will learn:

Taskbar; Files & folders; Control Panel; Printers; Sidebars & gadgets; and much more!

**Date:** Expressions of interest now being taken for 2010

**Time:** 1.00 to 5.00pm

**Cost:** Full fee \$62.00, Concession fee \$50.00

**Duration:** 5 Weeks

# OTHER COURSES

## Woodwork

This class is suitable for everyone both men and women. Bring in your old or broken furniture and learn how to restore it or maybe you would like to add a new feature to your house such as a coffee table or CD rack. Whatever it is don't miss out on this course.

**Date:** Wednesdays and Thursdays

**Time:** 1.00 to 3.00pm

**Cost:** \$10.00 per session (materials not included)

**Duration:** All year (excluding school holidays)

You can also attend night woodwork classes

**Date:** Thursday nights

**Time:** 6.00 to 9.00pm

## Oil Painting

Classes that explore oil painting, sketching and pastels. The classes are social and fun, led by an experienced tutor. You may be looking for assistance with your own artwork or just a beginner.

Come along and work at your own pace. It's never too late to learn.

**Date:** Every Thursday

**Time:** 11:00am to 1:00pm

**Cost:** 50¢

## Sewing with Nisa NEW CLASS

Would you like to learn how to:

How to make new clothes; How to read and make patterns; Replace a broken zip; Repair or make alterations to your clothing?

Then this class is for you!!!!

**Date:** Every Thursday in school terms. Class to start in November 2009

**Cost:** \$10.00 per class (extra cost for materials)

**Duration:** Open session from 9.00am to 3.00pm. Come for an hour or stay all day!

## Craft Group

Would you like to meet other people and parents? Are you interested in any craft activities or want a new hobby? Would you like to come have lunch and a chat while the kids play?

If yes then why not join our group!

Come learn all sorts of craft ideas of craft including:

Beading; Jewellery Making; Knitting; Sewing; Tapestry; Candle wicking; and much more!

**Date:** Every Wednesday

**Time:** 11:00 am to 1:00pm

**Cost:** \$2 donation (includes lunch)

## Term Dates 2010

**Term 1** February 1 to March 26

**Term 2** April 12 to June 25

**Term 3** July 12 to September 17

**Term 4** October 4 to December 17